




DEPARTMENT OF PUBLIC HEALTH
CITY OF CHICAGO

To: Joseph Ferguson, Esq.
Inspector General

From: 
Bechara Choucair, MD

Re: IGO's recommendations **1-19-2012**

Date: February 3, 2012

Thank you for your letter dated on 1/19/2012 describing the mailroom improvements over the last few months.

I did review your additional recommendations and will pursue the following:

1. I already contacted the Department of Fleet and Facilities Management to discuss additional options for hard copy mail delivery for CDPH
2. In addition to the hard copy mail, CDPH utilizes its drivers for time sensitive laboratory pickups from our clinics. In 2012, we will be implementing changes to our network of primary care and mental health clinics. As we prepare our department's 2013 budget, we will re-evaluate the need for this service
3. As far as the need for Motor Truck Drivers vs. Clerks or Unit Assistants to perform mail delivery, I already asked the Department of Human Resources for a desk audit for the titles in the unit. Please note that occasionally drivers with Commercial Driver Licenses are needed for our Public Health Emergency Preparedness unit's medical trailers.

Please let me know if there are additional questions. I will keep you posted with our progress as we implement our course of action.

CC: Soo Choi – Commissioner, DHR
Stephen R. Patton - Corporation Counsel, Law